



MICHIGAN CLEANOUT C.R.E.W.

Estate and property cleanouts across Southeast Michigan

PRINTABLE CHECKLIST

CLEANING OUT A PARENT'S HOUSE

Work through it in order. Nothing has to happen in the first few weeks, apart from real deadlines like a closing, an ending lease, or a house sitting empty through the winter.

1 FIRST DAYS: SECURE THE HOUSE

- ☐ Lock up and collect the spare keys
- ☐ Keep the heat on, especially through a Michigan winter
- ☐ Forward the mail and tell the neighbors who to call
- ☐ If the estate is in probate, check with the executor or attorney before selling or giving away anything of value

2 FIND THE PAPERWORK

- ☐ The will, trust papers, and letters of instruction
- ☐ Deeds and vehicle titles
- ☐ Insurance policies
- ☐ Bank, retirement, and investment statements
- ☐ Recent tax returns and unopened mail
- ☐ Keys, safe combinations, and written-down passwords

Check desks, filing cabinets, closet shelves, and the boxes nobody has opened in years.

3 LET THE FAMILY CHOOSE

- ☐ Photograph each room before anything moves
- ☐ Take turns choosing items so no one feels rushed
- ☐ Label what each person is taking and set a pickup date
- ☐ Box up anything nobody can decide on yet

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